Winter Term bills are due Jan. 4, 2012: **How much will I owe?**

Winter Term 2012 student bills will be issued in mid-December and are due on Jan. 4, 2012. Because bills are issued before financial aid funds are credited to student accounts, a special category called Pending Aid displays at the bottom of the bill to represent financial aid funds yet to be posted. Pending Aid is the amount of financial aid the University expects to credit to your account based on your award notice.

The Amount Due is the sum of charges on your student account. Subtract Pending Aid from your Amount Due to determine what you owe for Winter Term.

If you have enrolled full-time (without wait-listed classes) and signed the required documents for your awards (such as your loan documents) by Dec. 7, 2011, Pending Aid will be subtracted from the Amount Due and will appear as detail in the “Credits, Payments and Financial Aid” section.

To access your student bill online:
2. Log on using U-M uniqname and kerberos password.
3. Select Student Center tab.
4. Select “Account Inquiry” under the Finances section.
5. Select the Invoice/eBill to be viewed, denoted by date.

Several types of charges appear on a student’s statement of account, including but not limited to: Tuition, housing, registration fees, Dining Dollars and Blue Bucks, and per-term fees for groups such as the Michigan Student Assembly, the School & College Student Government and cable service.

**Special note to Friends & Family:** Students may authorize up to four persons to view a bill and financial aid information. Parents/family with this access may view student information:
1. Go to Wolverine Access (https://wolverineaccess.umich.edu/)
2. Under the “Parents & Family” tab, select “My Student’s Information”
3. Login using Friend logon or U-M uniqname.
4. Select student from “Select a Student” drop-down box. (Note: If parent/family member has access to more than one account, each student will be listed.)
5. Click the invoice number for the invoice to be viewed/printed.

**Some Important Exceptions**

Some sources of financial aid – such as private and PLUS loans, graduate student instructor/research assistant tuition waivers, and third-party credits and private scholarships for which funds have not yet been received – will not appear on your December bill as pending aid. However, they will appear on your student account as soon as the funds have been credited to your account. If they have not appeared on your account by the time you pay your bill, pay the Amount Due to avoid receiving a late fee.

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**Also in this issue**
- How wait-listed classes affect financial aid (page 2)
- Aid disbursement for Winter Term 2012 (page 3)
- Applying for 2012-13 aid (page 4)
- Beware of employment scams (page 5)
- Legislative update and changes to Direct Loan servicers (page 6)
When you register for classes, remember that credit hours for wait-listed courses (marked with an orange triangle on your class schedule, as shown below) are not included in your credit hour total until you are actually admitted to the class. So while you may intend to enroll full-time, your course load may be considered part-time while you wait to be admitted to Wait-listed class.

The 3 credits for this wait-listed class will not count in the student’s credit hour total. The student is registered for 8 hours – more than half-time but less than full-time.

HOW DOES THIS AFFECT YOUR FINANCIAL AID?

Your financial aid award is based on full-time enrollment, and you must be enrolled at least half-time (6 hours for undergraduates, 4 hours for graduate students) to receive any aid. If you are enrolled at least half-time but less than full-time, all of your financial aid (except Direct Loans) will be prorated and reduced to reflect the number of credit hours you are taking.

WHAT TO EXPECT IF YOU HAVE A WAIT-LISTED CLASS:

- If you are already enrolled for 12 or more hours and have an additional wait-listed class, your aid will be fully disbursed because you are considered full-time.
- When bills for winter term are issued in December, the amount of financial aid that appears on your bill as pending aid will be based on the number of credit hours you are taking, minus the wait-listed class. In addition, the wait-listed class will not appear on this bill.
- When financial aid is disbursed to your student account, the aid you receive will be prorated based on the number of credit hours you are taking. If you have scholarship(s) that require full-time enrollment before disbursement, you will not receive those funds until you are enrolled full-time.
- Once you are admitted to the wait-listed class, your enrollment level will be adjusted and the balance of your aid will be disbursed to you. You will be billed for the class.

WHAT YOU CAN DO:

- Carefully track your enrollment level if you are on a waiting list.
- If you have not been admitted to your wait-listed class and have not received all aid funds by the time winter term bill is due (Jan. 4), pay your bill to avoid a late fee.
- Once you are admitted to the wait-listed class and/or your enrollment level is full-time, remaining aid funds will be credited to your student account. If you have paid your bill and want a check for the credited amount, request a credit release from Student Financial Services.

Enrollment reminder

Enrolling in courses is not enough to secure your financial aid. You must also attend the courses in which you enroll. The Office of Financial Aid is required to verify that students who receive a non-passing grade (any grade other than A, B, C, D, or I) in any class actually began attending the class. For example, if you receive an E or an NR in a course, we will follow up to determine whether or not you attended the class.

Failure to attend can be expensive. Your aid could be reduced retroactively and you could be required to repay aid you have received. If you have any questions about your enrollment and eligibility for financial aid, please contact or visit the Office of Financial Aid for assistance.
WHEN:
The first disbursement for winter term (for all students except graduate students in Business Administration) is scheduled so that financial aid checks will be mailed to students or aid funds will be deposited in bank accounts (for those with direct deposit) on:

**TUESDAY, JAN. 3, 2012**
Checks for graduate students in Business Administration will be deposited or mailed on Jan. 9, 2012.

HOW:
Financial aid funds are directly applied toward the current term tuition, fees, and residence hall charges appearing on your student account; any excess funds will be refunded to you in one of two ways:

1. **Deposited in your bank account if you have direct deposit.** If you do not have direct deposit and you would like it, select Direct Deposit from the Wolverine Access Student Business menu (https://wolverineaccess.umich.edu).

   OR

2. **By check mailed to your current (local) address listed on Wolverine Access.** If you do not have a current/local address listed, the check will go to your permanent address. Be sure your address is updated on Wolverine Access by Dec. 23, 2011.

TWO IMPORTANT NOTES:

- At the time of disbursement, if you are enrolled less than full-time but at least half-time, all of your financial aid funds (except Direct Loans) will be prorated and reduced based on your level of enrollment (you will receive aid awards proportional to the number of hours you take).
- If you have ever made a cash payment to your account, any refund you are owed will not automatically be sent to you. Instead, a credit will appear on your account. You can have the refund released to you by contacting Student Financial Services.

Work-Study students:
**Don't forget to file a new W-4**

Students who claimed themselves exempt from payroll taxes on their 2011 Work-Study wages must file new W-4 forms in January to continue this exemption for 2012. Otherwise, taxes will be deducted from paychecks beginning in February 2012.

**Questions?** Contact the U-M Payroll Office at (734) 615-2000.

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**Steps to receiving your Winter aid:**

- **Be sure you are registered at least half-time** (6 hours for undergraduates and 4 hours for graduate students) by 5 p.m. on **Dec. 23, 2011**, in order to have your aid funds directly deposited or mailed to you on Jan. 3, 2012 (Jan. 9 for GBA students). Note: Your aid will be prorated if you are not enrolled full-time (see **Two Important Notes**, at left). Wait-listed courses do not count when determining your enrollment level (see page 2).

- After Jan. 4, students who register by 5 p.m. on Wednesday of any given week should receive their refunds the Monday following their registration.

- **If you are receiving aid for the first time this academic year,** see the requirements listed in the box above.

- **Put your name on your mailbox!**
The Post Office will not deliver first-class mail to mailboxes without names listed on them in apartment buildings, student rooming houses, etc. Be sure your name is on your mailbox before Jan. 2, 2012.
1. **January 2012:** The Office of Financial Aid (OFA) will send you an email directing you to an application website with links to the 2012-2013 application forms, deadline dates, and so on.

2. **January 1 - April 30, 2012:** Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov to be considered for all aid programs. We recommend that you file your FAFSA early to allow for federal processing time and to ensure that you meet the deadlines for every source of aid. The new FAFSA is available on Jan. 1.

3. **Parent Information and Signatures:** Dependent students and those applying for the Health Professions Loan must provide their parents’ income information, birth dates, Social Security numbers, and one parent signature on the FAFSA. Failing to provide information or signatures will result in a rejected FAFSA, which can jeopardize your priority for aid.

4. **Once You Submit Your FAFSA:**
   a. If you provide an email address on your FAFSA, the Department of Education will send your Student Aid Report (SAR) by email.
   b. OFA will send you an email if additional application documents are required to process your aid (you can also check Wolverine Access: Student Business > Financial Aid > Aid Year 2013 > Documents/Review). If additional documents are requested, OFA must receive them by May 31.
   c. OFA will send you an email when your financial aid award notice is available on Wolverine Access.

5. **Complete or update your scholarship profile:**
   See the My Scholarship Profile link at: www.finaid.umich.edu/ScholarshipsandGrants.

**Notes:**
- Continuing students are not required to complete a new CSS/Financial Aid PROFILE application.
- Students who file their FAFSA by March 1 will also be considered for the Michigan Competitive Scholarship.

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**In brief**

**SPRING-SUMMER MATERIALS AVAILABLE AT THE END OF JANUARY**

If you are planning to attend individual spring or summer terms or the 16-week combined Spring-Summer term at U-M, the 2012 Request for Funds (RFF) form and instructions will be available on the Office of Financial Aid website (www.finaid.umich.edu) by the end of January 2012.

Aid funds for the spring and summer terms are limited. Students planning to attend any of these terms must complete the RFF, which informs the Office of Financial Aid that you will be attending and collects other needed information such as enrollment data which is not on the FAFSA. **Be sure to apply by the priority deadline of March 9, 2012.**

Please also note that you must register for classes in order to receive a financial aid offer from U-M.

If you plan to study abroad for spring/summer, please complete the Request for Funds as soon as possible after Jan. 31, 2012. Students studying abroad through non-UM programs do not need to complete the RFF.

**DO YOUR PARENTS NEED A PIN OR A FRIEND ACCOUNT?**

*Get a PIN:* A U.S. Department of Education Personal Indentification Number enables you to apply for financial aid and make corrections to your Free Application for Federal Student Aid (FAFSA) online. You can also use it to obtain information about your federal loans. Parents are strongly encouraged to get their own PIN to use in place of a signature for the online FAFSA.

*Get a friend account:* Students can authorize up to four friends or family members to view personal financial aid and student account information on Wolverine Access (https://wolverineaccess.umich.edu/). Under the Student tab, login to the Student Business section and go to Student Center > Parent/Family Authorization to sign up. Students can also sign up their Friends & Family to receive this Office of Financial Aid newsletter.

**ASK THE IRS TO SHARE INFORMATION FOR THE FAFSA**

All U-M students applying for financial aid must fill out a new Free Application for Federal Student Aid (FAFSA) each year in the spring prior to the new academic year to be considered for financial aid in the Fall and Winter terms. The new FAFSA is available on Jan. 1 each year.

Parents can help with this process by filing their federal income taxes early and giving permission for the U.S. Department of Education to use their IRS financial information for the student FAFSA. By giving this permission, financial information will automatically populate fields when students complete the FAFSA, streamlining the financial aid process.
Consider options before dropping

When and how many classes you drop will affect your financial aid.

COMPLETE WITHDRAWAL:
If you withdraw completely from winter term 2012 before March 19, your aid will be prorated based on the length of time you were enrolled. If you need to repay any financial aid funds that you received, your student account will be charged. For more information on withdrawal, see www.finaid.umich.edu/Home/ReceivingYourAid/WithdrawingandYourFinancialAid.aspx.

ATTEND LESS THAN FULL-TIME:
You must attend at least half-time (6 hours for undergraduates, 4 hours for graduate students) to receive most types of financial aid. If you are attending at least half-time, but less than full-time (6 to 11 hours for undergraduates, 4 to 7 hours for graduate students), you might not be eligible for the amount of financial aid you were originally offered. If you do not enroll full-time or you drop to less than full-time before Jan. 24, the Office of Financial Aid will adjust your cost of attendance and your financial aid. If you drop to less than full-time on or after Jan. 24 AND there is no adjustment to your tuition charges, your need-based financial aid will not be adjusted. However, if you have a merit-based scholarship or award that requires full-time enrollment, you should check with the scholarship provider to determine whether dropping under full-time will affect your scholarship.

Did you know...

DIRECT PLUS LOANS ARE AVAILABLE FOR PARENTS, GRAD STUDENTS

Parents and graduate students who are not eligible for other types of financial aid may be interested in the unsubsidized Direct PLUS Loan. Eligibility is not based on financial need, and grad students and parents of undergraduates may borrow up to the student’s cost of attendance minus other financial assistance the student receives.

A separate application must be made for a PLUS loan. They may be of particular interest to students and parents who:

• are not eligible for other types of financial aid,
• have unusual costs above the standard student expense budgets,
• need more help after other forms of financial aid have been awarded, or
• wish to borrow all or part of their Expected Family Contribution.

PLUS Loans offer the stability of federal funding, a fixed interest rate, and have repayment and deferment options. Visit www.finaid.umich.edu/PLUS or call us at 734-763-6600.

Students: Beware of employment scams and follow these tips

The U-M Student Employment Office and partner CashCourse warns university students not to fall victim to employment scams and fraudulent and unethical job postings.

U-M’s CashCourse website (cashcourse.org/umofa) offers information about this, as well as other student employment tips. “Keep in mind that legitimate businesses don’t charge money to hire employees or get them started in a job,” according to information on CashCourse.org. “If you have to pay a fee to get a job, it’s probably a scam.”

U-M’s Student Employment Office advises students to consider these tips when seeking employment:

1. Use common sense when applying for and engaging in off-campus employment.
2. If a potential employer asks you to participate in an activity that makes you feel uncomfortable in any way, don’t do it.
3. Be wary of check-cashing scams. If someone asks you to deposit a check or money order into your personal account and send money to another individual, you should refuse.
4. Don’t deposit a check or money order into your personal bank account and forward a percentage of the amount deposited to the new employer, keeping a percentage as your commission.
5. Avoid job listings that use language such as “money transfers” or “wiring funds” and never transfer or wire money to an employer. If a legitimate employer requires you to transfer money as part of your job, the money should be withdrawn from the employer’s business account, not your personal account.
6. Do not give out personal financial information. A potential, legitimate employer will not request your bank account, credit card or Paypal account number or other information.
7. Do not fax copies of your identification or Social Security number to someone you have never met. Offer these documents to your employer only when you are physically at the place of employment.

Visit the U-M CashCourse website (cashcourse.org/umofa) for information about identity theft and protecting your credit. Visit the U-M Student Employment Office website for job postings and other employment-related information at www.studentemployment.umich.edu.

The Student Employment Office strives to provide accurate information on its website; however, we cannot guarantee the legitimacy of all postings. A full disclaimer statement is posted on the Student Employment Office website.
BUDGET CONTROL ACT ENDS GRADUATE LOAN SUBSIDIES AND DIRECT LOAN REPAYMENT INCENTIVES
A number of federal initiatives, through both the legislative and executive branches, are expected to impact federal financial aid in 2012. These include the Budget Control Act of 2011 and a proposed executive plan that will affect students borrowing under the Direct Loan program.

The Budget Control Act of 2011, passed and signed into law in August, will do the following:

- **Interest Subsidy for Graduate Students**: The Act eliminates in-school interest subsidy for graduate and professional students beginning July 1, 2012. The subsidy elimination does not apply to students taking preparatory coursework and those in programs leading to teacher certification where the credential is awarded by the state instead of the institution.

- **Direct Loan repayment incentives**: The language prohibits the U.S. Department of Education from authorizing or providing repayment incentives on new loans disbursed on or after July 1, 2012. One exception: An interest rate reduction may be provided to a borrower who agrees to automatically debit electronic loan payments.

- **Pell Grants**: The Pell Grant program received mandatory funding for fiscal years 2012 and 2013 under the BCA legislation, which would preserve the $5,550 maximum grant award. However, the future of Pell funding continues under discussion by a 12-member bipartisan Congressional committee that is charged with reducing the federal deficit by another $1.5 trillion by the end of November. It is unclear at this time how that will further impact financial aid, including Pell Grants.

EXECUTIVE PROPOSAL WOULD LIMIT FEDERAL LOAN REPAYMENTS, GIVING STUDENT BORROWERS RELIEF
In late October, President Barack Obama issued an executive order that would give student borrowers who took out a loan in 2008 or later and who will take out new loans in 2012 a chance to limit their loan payments. The order also would allow some students to consolidate their loans.

Specific details of how the plan will be implemented are still being worked out at the federal level. The order proposes to:

- limit monthly payments to 10 percent of discretionary income (down from the current 15 percent)
- forgive remaining debt after 20 years (instead of the current 25 years.)

The proposal would also allow students with Federal Family Education Loans and Direct Loans to consolidate them into one Direct Loan for ease of payment and savings. This special consolidation is expected to take place from Jan. 1 through June 30, 2012, allowing students to keep the terms and conditions of their initial loans. At U-M, this could affect graduate and transfer students.

Federal government contracts with 6 Direct Loan servicers
The U.S. Department of Education has contracted with six organizations to provide loan servicing for borrowers of Federal Direct Subsidized, Federal Direct Unsubsidized and Federal Direct Parent (PLUS) Loans. Loans are sent for servicing once a promissory note is completed and disbursement is made.

It is the intention of the Direct Loan program to have all federally held loans for an individual borrower be with one loan servicer. However, it is possible that student and parent borrowers from the same family could have loans serviced by different organizations.

Borrowers will have their federal loans serviced by one of the six loan servicers listed below. Loans will be automatically assigned and students and parents can view a complete online loan history, including details of servicers for each loan, at www.nslds.ed.gov. (Access to this site requires a Department of Education PIN.)

Following are contacts for federally approved loan servicing providers, or visit the following U.S. Department of Education web page for information: http://studentaid.ed.gov/.

- **Direct Loan Servicing Center (ACS)**: www.myedaccount.com (800-848-0979)
- **FedLoan Servicing (PHEAA)**: www.myserviece.com (800-699-2908)
- **Great Lakes Educational Loan Services**: www.mygreatlakes.org (800-236-4300)
- **MOHELA**: www.mohela.com (888-866-4352)
- **Nelnet Education Planning and Financing**: www.nelnet.com (888-486-4722)
- **SallieMae**: www.salliemae.com (800-722-1300)

Borrowers can access online required entrance counseling and sign master promissory notes at www.studentloans.gov; required online exit counseling can be found at www.nslds.ed.gov.