The Child Care Subsidy Program provides funds to students with children to assist them in meeting the cost of licensed child care.

This application is also available on the web at www.finaid.umich.edu/childcare.

Who is eligible to receive the subsidy:

To be considered for the Spring/Summer 2016 Child Care Subsidy, you must meet ALL of the following criteria:

- Be enrolled at least half-time in a University of Michigan-Ann Arbor degree program at either the undergraduate, graduate, or professional level, or be enrolled in a non-degree program with a defined educational objective. Please note that:
  - Students who are not in a degree program must complete a 2015-2016 Non-Candidate for Degree Questionnaire, available on the web.
  - Graduate students with approved Detached Study status may satisfy the half-time enrollment requirement (you must be officially placed in Detached Study before your application can be processed). Doctoral students who are not enrolled or on Detached Study but are actively pursuing research or completing a dissertation may be eligible if their academic pursuits equate to at least half-time enrollment (must complete a Child Care Subsidy Ph.D Student Non-Enrollment Certification Form, available on the web).
- Have a dependent child 12 years old or younger or a dependent child with special needs under the age of 19.
- Incur child care expenses from a child care provider that is licensed by the state of Michigan. Note: You may apply even if you are not currently using a licensed child care provider. If you are awarded a subsidy, you must change to a care provider licensed by the State of Michigan and use the licensed provider’s services for at least 75 percent of each term for which you receive the subsidy.
- Demonstrate financial need for this subsidy (see the reverse side for information on financial need and eligibility).
- Meet Satisfactory Academic Progress standards, as defined by the University of Michigan-Ann Arbor. (www.finaid.umich.edu/SAP)
- Be a single parent or, if married, have a spouse who is a student (enrolled at least half-time in an undergraduate or graduate degree program) or is gainfully employed and earning income for a minimum of 20 hours per week (or a combination of school and work). You may be asked to document your spouse’s employment or student status. (U-M will make an exception to employment criteria for a non-student spouse who cannot work due to a disability. Please note this on your application so your situation may be considered.)

How much is the subsidy award?

The amount of Child Care Subsidy awarded to eligible applicants is based on their financial need, the number of children they have enrolled in licensed care facilities, their child care expenses, and available funding.

Estimated subsidy amounts for Spring/Summer 2016:

1. For ONE child, the award maximum is $2,530 per 16-week term ($1,265 per half term).
2. For TWO children, the award maximum is $3,700 per 16-week term ($1,850 per half term).
3. For THREE OR MORE children, the award maximum is $4,880 per 16-week term ($2,440 per half term).

Note: A term is the full Spring/Summer term (combined Spring half-term and Summer half-term). Applicants will be notified in writing of their eligibility for the subsidy and the amount they will receive. The subsidy amount cannot exceed the cost of your licensed child care.

How eligibility for the subsidy is determined:

You must demonstrate financial need to be eligible for the Child Care Subsidy program. Financial need is calculated as follows:

\[
\text{Estimated Cost of Attendance} = \text{Expected Family Contribution} + \text{Available Resources} = \text{Demonstrated Financial Need}
\]

Estimated Cost of Attendance: This estimated amount includes tuition, fees (if enrolled), an allowance for books and supplies, a reasonable allowance for living expenses, and child care expenses as reported on the Child Care Subsidy Application.

Expected Family Contribution/Available Resources: The Office of Financial Aid calculates this estimated amount from the information you submit on the Child Care Subsidy Application, your tax returns, and the FAFSA or International Student Financial Data Form. The calculation is based on such items as your earnings; checking, savings, cash, and money market accounts; investments and real estate holdings other than your family’s primary residence; business equity; untaxed income; income from assistantships; and other financial aid you are receiving through your academic department and the Office of Financial Aid.
If you have questions or need assistance:

If you need help with completing the FAFSA or if you have questions about the Child Care Subsidy, staff members in the Office of Financial Aid can assist you. Contact us by phone at (734) 763-6600 or by email at: financial.aid@umich.edu. The application and other forms are available on our website at www.finaid.umich.edu/childcare. You may also visit one of our offices for walk-in advising:

Central Campus (Main Office):
2500 Student Activities Building

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Services are limited from 4:30-5 p.m. each day.

North Campus Office:
B430 Pierpont Commons (Basement)

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Special Summer Hours:

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Special note about summer camps

The University of Michigan’s Child Care Subsidy Program provides funds to help students place their children in State of Michigan-licensed child care programs while the students are pursuing their academic programs at the University of Michigan. The purpose of the subsidy is to assist with the cost of licensed child care; it is not intended to pay for children’s participation in programs where the sole objective is education or enrichment rather than child care. Therefore:

* Costs for children’s summer camps will be considered on a case-by-case basis and only if the camp is part of a larger plan or program to provide licensed child care.

* Summer camps that are licensed or administered by a licensed day care facility or provider do meet the requirements for licensed child care.

* The subsidy does not cover children’s participation in competitive sport programs such as soccer or baseball teams.
This information and application are also available on the web at www.finaid.umich.edu/childcare.

Detach and submit this application to the Office of Financial Aid. Retain the information sheet for your reference.

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<tr>
<th>Name (Last, First, Middle Initial)</th>
<th>UMID Number (8 Digits)</th>
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**NOTE:** We will correspond with you using your current, local address in Wolverine Access. All email correspondence will be sent to your umich account. Please be sure your information is updated.

**Phone Number**

### 1. For which term(s) are you requesting the Child Care Subsidy?
- [ ] Spring: 8-week class(es), May–June
- [ ] Summer: 8-week class(es), July–August
- [ ] Spring/Summer: 16-week class(es), May–August

### 2. Number of credit hours in which you will be enrolled each term:
- Spring Half-Term
- Summer Half-Term
- Spring/Summer Full-Term

### 3. If not enrolled, are you on Detached Study?  
- [ ] Yes
- [ ] No  
If yes, you must fully process your Detached Study request and be officially placed in Detached Study Status (by the Registrar) before your Child Care Subsidy Application can be processed.

### 4. If you are not enrolled and not on Detached Study, have you completed and submitted the Child Care Subsidy Ph.D Student Non-Enrollment Certification Form?  
- [ ] Yes
- [ ] No

### 5. Your marital status:  
- [ ] Married
- [ ] Other

### 6. Answer these questions only if you are married:  
- **Spouse’s name:**
- **Is your spouse employed?**
  - [ ] Yes
  - [ ] No
  - If yes, indicate the number of hours your spouse works per week: ________
- **Name and address of spouse’s employer:**
- **Is your spouse a student?**
  - [ ] Yes
  - [ ] No
  - If yes, at which institution?
- **UMID number (if a student at University of Michigan):**
- **Number of credit hours in which your spouse will enroll:**
  - Spring
  - Summer
  - Spring/Summer
  - Total

### 7. Information about your dependent child(ren) who will be enrolled in State of Michigan-licensed child care:  
*If necessary, continue your list on reverse side.*
- **Name:**
- **Age:**
- **Monthly Child Care Costs:**
  - $________
  - $________
  - $________

### 8. Information about your Child Care Provider(s):  
*REQUIRED*
- **Name:**
- **State of Michigan Child Care License Number:**

*Note: See attached reference sheet regarding Summer Camps.*

### 9. Statement of Understanding
- [ ] I certify that I meet all the eligibility criteria listed in the instructions for this form.
- [ ] I understand that changes in my enrollment status may result in the reduction or cancellation of my award.
- [ ] I understand that scholarships, fellowships, GSRA, GSSA, GSI, and any other source of financial aid that may be posted to my account after the Child Care Subsidy is awarded may reduce or eliminate my eligibility for the Child Care Subsidy.
- [ ] I understand that it is my responsibility to report to the Office of Financial Aid any changes in my child care arrangements or costs during the term(s) for which I am awarded the Child Care Subsidy.
- [ ] I certify that all statements relating to this application are complete and correct to the best of my knowledge, and I understand that intentional misrepresentation may result in cancellation and repayment of my Child Care Subsidy.

**Signature** ______________________  **Date** ______________________