OFFICE OF
FINANCIAL AID
UNIVERSITY OF MICHIGAN

2500 Student Activities Bldg. • 515 E. Jefferson St. • Ann Arbor, MI 48109-1316 •
tel: 734-763-6600 • fax: 734-647-3081 • email: finaid-childcare@umich.edu • web: finaid.umich.edu

PH.D. STUDENT NON-ENROLLMENT CERTIFICATION FORM 2022–2023
CHILD CARE SUBSIDY PROGRAM

Non-enrolled students in doctoral programs may be eligible for University of Michigan Child Care Subsidy funds if they are actively pursuing research or completing a dissertation, and their academic pursuits equate to at least half-time enrollment. This form must be submitted by non-enrolled students to document their academic activities and determine their eligibility for the Child Care Subsidy. The other acceptable non-enrollment status is Detached Study, which must be officially recorded by your academic unit and the Office of the Registrar.

- Note: The estimated cost of attendance (budget) for non-enrolled students who qualify for the Child Care Subsidy will not include tuition and fees.

- After completing this form, please submit it to the Office of Financial Aid at the address listed at the top of the page.

_____   _____
Student's name (last, first, middle initial)   U-M ID number (eight digits)

NON-ENROLLMENT CERTIFICATION (TO BE COMPLETED BY THE DEPARTMENT CHAIR OR DISSERTATION COMMITTEE CHAIR)

A. The above-named student's non-enrollment status will occur during the following term(s):

Fall _____ (year)   Winter _____ (year)

Spring _____ (year)   Summer _____ (year)   Spring/Summer _____ (year)

B. This student will not be enrolled, but is a student in a doctoral program who will be participating in one of the following:

Preparing for preliminary examination (month/year of tentative exam date _____)

Conducting research for Ph.D. dissertation

Working on Ph.D. dissertation

C. Will this student's effort equate to at least half-time enrollment?   Yes   No

I certify that the above-named student is currently in good academic standing in his or her program of study. This student is making satisfactory academic progress toward the completion of his/her program, as measured by the standards for this program and the student's University of Michigan school or college.

_____   _____   _____
Signature of Department or Dissertation Chair (typed signatures are acceptable)   Title   Date

_____   _____
Telephone number   Email address