



# REQUEST FOR WAIVER OF NONCUSTODIAL PROFILE

**This information is required to process your request to waive the Noncustodial PROFILE Application (HHB).** Please complete this form, attach the requested information, and return it to the address above. While we wish to be sensitive to potentially difficult situations, we need sufficient detail to make a determination of your eligibility for a waiver of the Noncustodial PROFILE requirement. We will review your information and notify you of the following:

- If the information you provide is sufficient and you have already completed the CSS PROFILE with your custodial parent information, we will process your financial aid and consider you for any University of Michigan grants and scholarships for which you may be eligible.
- If the information you provide is not sufficient, your noncustodial parent will need to provide the Noncustodial PROFILE application in order to be considered for University of Michigan grants and scholarships.

**Note:** If we do not receive this form or the Noncustodial PROFILE by March 31 you may not be considered for University of Michigan grants and scholarships.

Student's Name: Last

First

M.I.

U-M ID Number (eight digits)

**I am requesting a waiver of the Noncustodial PROFILE Application and am providing the following four items. These are based upon my personal, not my financial, relationship with my non-custodial parent:**

1. A detailed letter from me explaining my special circumstances as they pertain to any relationship with my noncustodial parent,
2. A detailed letter, written by my custodial parent, explaining my special circumstances as they pertain to my relationship with my noncustodial parent,
3. A detailed letter, written by an unrelated third-party individual\* explaining my special circumstances as they pertain to my personal relationship (not my financial relationship) with my noncustodial parent, AND
4. A copy of my parents' official divorce decree, a letter from an attorney confirming my parents' divorce, or a letter from an attorney detailing a separation in process.

*\*The third-party individual must be someone knowledgeable about the family situation (such as a teacher, counselor, clergy member, or an employer of the student's custodial parent). This person cannot be a relative or close family friend.*

## CERTIFICATION AND AUTHORIZATION

Do NOT submit without all required documents and signatures.

*By signing this form, I certify that all the information reported is complete and correct.*

Student's signature (typed signatures are acceptable)

Date

Custodial parent's signature (typed signatures are acceptable)

Date