



CHILD CARE SUBSIDY PROGRAM INFORMATION & APPLICATION

Spring/Summer 2022

The Child Care Subsidy is a need-based grant program intended to assist students with the licensed child care expenses of their young children.

WHO IS ELIGIBLE TO RECEIVE THE SUBSIDY

To be considered for the Child Care Subsidy, you must meet the following criteria:

- Be enrolled at least half-time in a University of Michigan-Ann Arbor degree program.

Students who are not in a degree program may be eligible if their program has a defined educational objective. They must complete the 2021-2022 *Non-Candidate for Degree Form* (available on our website) to be considered.

Doctoral students who are not enrolled in credit hours, but are actively pursuing research or completing a dissertation, may be eligible if their academic pursuits equate to at least halftime enrollment. Students must complete the *PhD Student Non-Enrollment Certification* form, available on our website.

- Have a dependent child 12 years old or younger or a dependent child with special needs under the age of 19.

The University of Michigan offers the Child Care Subsidy to students to assist with the cost of licensed child care of their young, dependent children. To align with the university's plans for a public health-informed semester, in which students will pursue their education through in person, hybrid, and remote formats, the university has temporarily changed eligibility criteria for the Child Care Subsidy. During this temporary period, child care expenses from any licensed child care provider will be eligible for reimbursement under the subsidy, regardless of the state, country, or agency of licensure. Previously, eligibility was limited to the State of Michigan. Other eligibility criteria for the Child Care subsidy continue to be in effect.

- Demonstrate financial need for this subsidy (see the section "How Financial Need for the Subsidy is Determined").
- Meet Satisfactory Academic Progress standards (finaid.umich.edu/SAP).
- Be a single parent or have a spouse or partner who is a student (enrolled at least half-time in a degree program)

or is gainfully employed and working a minimum of 20 hours per week (or a combination of school and work). You may be asked to document your spouse or partner's employment or student status. (U-M will make an exception for a spouse or partner who cannot work due to a disability. Please note this on your application so your situation may be considered.)

SUMMER CAMPS AND ENRICHMENT PROGRAMS

Please note that the subsidy is intended to assist students with child care that is required in order to focus on their academic pursuits. Enrichment programs, tutoring, and summer camps are generally not licensed care providers, and may not be eligible for the subsidy.

HOW MUCH IS THE SUBSIDY AWARD?

The amount of the Child Care Subsidy is based on financial need, the number of children, child care expenses, and available funding.

Subsidy amounts for 2021–2022*:

1 child	\$3,118 per term maximum
2 children	\$4,572 per term maximum
3 or more children	\$6,028 per term maximum

Notes:

- A term is the full spring/summer term (combined spring half-term and summer half-term). Applicants will be notified in writing of the tentative amount they are eligible for.
- The subsidy amount cannot exceed the cost of your licensed child care.

HOW FINANCIAL NEED FOR THE SUBSIDY IS DETERMINED

You must demonstrate financial need to be eligible for the Child Care Subsidy program. This is calculated as follows:

Estimated Cost of Attendance

- **Expected Family Contribution**
- **Available Resources**
- = **Demonstrated Financial Need**

Estimated Cost of Attendance: This includes tuition and fees (if enrolled), an allowance for books and supplies, an allowance for living expenses, and child care expenses as reported on the Child Care Subsidy Application.

Expected Family Contribution: This amount is determined by the information reported on your FAFSA or *International Student Financial Data Form*.

The calculation is based on such items as your income; checking, savings, and money market accounts; investments and real estate holdings; and business equity.

Available Resources: Income from assistantships; and other financial aid you are receiving through your academic department and the Office of Financial Aid.

HOW TO APPLY

Complete the 2021-2022 FAFSA: If you have not yet already done so. (available online at studentaid.gov). **The FAFSA may be completed only by U.S. citizens or eligible non-citizens.**

International Students: If you are not eligible to complete the FAFSA, you will instead need to include the 2021-2022 *International Student Financial Data Form* when submitting your Child Care Subsidy application. This form is available on our website.

Submit to the Office of Financial Aid (OFA):

- Spring/summer 2022 Child Care Subsidy Application (on page 3).
- Signed copies of your and your spouse or partner's most recent federal tax return. If you were not required to complete a federal tax return, complete a *Non-Filing Statement* or *Non-Filing Statement for Non-U.S. Citizens*, both available on our website.
- **Doctoral Students:** If you are not enrolled in credit hours, but are actively pursuing research or completing a dissertation that equates to at least halftime enrollment, you must include the *PhD Student Non-enrollment Certification Form* with your Child Care Subsidy application. This form available on our website.

Please note: If you do not have an active file due to an unreported or expired graduation date, we will not be able to accept your application until your anticipated graduation date is corrected.

WHEN TO APPLY

We encourage you to apply by April 1 so that your eligibility can be determined before the spring/summer term begins. We review completed applications in the order they are received and will send eligibility notifications beginning in April. Applications will be accepted throughout the spring/summer term, although the application will be removed from our website should funding be exhausted.

*Students who are appointed as GSIs or GSSAs during a period in which they may be eligible for a child care subsidy should consult the child care subsidy provisions of the labor contract between the University of Michigan and the Graduate Employees Organization.

View the agreement here: hr.umich.edu/sites/default/files/geoagreement-2020-2023.pdf.

Visit geo3550.org for the GEO website and organization's contact information.

RECEIVING SUBSIDY FUNDS

If your application for the Child Care Subsidy is approved:

1. You will be asked to submit a *Verification of Licensed Child Care* form. The form will be available on Wolverine Access only after your application is approved, and must be submitted before the subsidy can be disbursed to you.
2. A paper check will be mailed to your current address on file, unless you authorize direct deposit in Wolverine Access.
3. **International students:** Your subsidy may be subject to reduction due to any tax treaties between the United States and your home country.

IF YOU HAVE QUESTIONS OR NEED ASSISTANCE

If you have questions, contact us by phone at (734) 763-6600 or by email at: finaid-childcare@umich.edu.

The application and other forms are available on our website at finaid.umich.edu/types-aid/child-care-subsidy. You may also visit our office for walk-in advising. See finaid.umich.edu/contact-us for office locations and hours.



CHILD CARE SUBSIDY PROGRAM APPLICATION

Spring/Summer 2022

This information and application are also available at finaid.umich.edu/types-aid/child-care-subsidy. Detach and submit this application to the Office of Financial Aid. **Retain the information sections for your reference.**

Student's Name: Last _____ First _____ M.I. _____ U-M ID Number (eight digits) _____ Phone Number _____

Note: All email correspondence will be sent to your umich account.

1. For which term(s) are you requesting the Child Care Subsidy? Spring Summer Both spring and summer Spring/summer full term

2. Number of credit hours in which you will be enrolled each term: Spring: _____ Summer: _____ Spring/summer full term: _____

Doctoral students: Halftime enrollment is four or more credits, for which you are charged a tuition bill or candidacy fee. If you are not enrolled in at least four credits, but are working on research or your dissertation, you will need to attach the *PhD Non-enrollment Certification Form* to this application.

3. If not enrolled, are you on Detached Study? Yes No *If yes, you must fully process your Detached Study request and be officially placed in Detached Study Status (by the Registrar) before your Child Care Subsidy Application can be processed.*

4. Do you have a spouse or partner? Yes No

If yes, what is your spouse or partner's name? _____

Is your spouse or partner employed? Yes No If yes, indicate the number of hours they work per week: _____

Name and address of employer: _____

Is your spouse or partner enrolled in a degree program? Yes No If yes, at which institution? _____

U-M ID number (if a student at University of Michigan) _____

What will your spouse or partner's enrollment level be during the spring/summer?: Less than half-time Half-time Full-time.

5. Information about your dependent child(ren) who will be enrolled in child care:

If necessary, continue your list on reverse side.

Child's/Children's name(s)	Age	Dates in child care: From (month/day/year)	Dates in child care: To (month/day/year)	Monthly child care costs
		/ /	/ /	\$ per month
		/ /	/ /	\$ per month
		/ /	/ /	\$ per month

6. Information about your Child Care Provider(s): (required)

You must provide a tentative provider name and monthly cost information before your application can be reviewed.

Name: _____

State of Michigan Child Care License Number: _____

Name: _____

State of Michigan Child Care License Number: _____

Note: Please refer to instructions on summer camps and enrichment programs.

7. Statement of Understanding

_____ I understand that changes in my enrollment status may result in the reduction or cancellation of my funding.

_____ I understand that scholarships, fellowships, GSRA, GSSA, GSI, and any other source of financial aid that may be posted to my account after the Child Care Subsidy is awarded may reduce or eliminate my eligibility for the Child Care Subsidy.

_____ I understand that it is my responsibility to report to the Office of Financial Aid any changes in my child care arrangements or costs during the term(s) for which I am awarded the Child Care Subsidy.

_____ I certify that all statements relating to this application are complete and correct to the best of my knowledge, and I understand that intentional misrepresentation may result in cancellation and repayment of my Child Care Subsidy.