



Please note: Appeals submitted after April 1, 2026, may not be considered (or Dec. 1, 2025, if the student is graduating after fall semester).

PARENT PROJECTED RESOURCE QUESTIONNAIRE 2025–2026

Student's name: Last First M.I. U-M ID number (eight digits)

This information is required to process your student's request for income and/or resource adjustments that may affect your financial aid eligibility for the 2025–2026 academic period. We will consider requests made only for the reasons indicated in step 2 of this form. Contact the Office of Financial Aid if you need help determining if completing this form will improve your student's financial aid package. The U-M Office of Financial Aid makes every effort to respond to appeals within three weeks of receiving the request.

Documentation: Please submit your 2023 and 2024 federal tax return and W-2 forms, if they are not already on file with our office, along with any other documents requested below.

Parent name: Parent email: Phone:

STEP 1: WRITTEN STATEMENT

→ Attach detailed statement explaining your special circumstance.

In order to accurately project your most recent income, we will need specific information about the nature of your income change. Please provide a written statement that details the income changes that have occurred for your family. Your request may not be reviewed if a statement is not provided along with other information detailed on this form.

STEP 2: CHECK ALL THAT APPLY AND PROVIDE APPROPRIATE DOCUMENTATION

One or both parent(s) have been unemployed for at least 10 weeks

DOCUMENTATION REQUIRED: Copy of dated severance notice or other item that verifies loss of employment and effective date.

- Which parent is unemployed? Parent 1: Parent 2: Date unemployment began (dd/mm/yyyy): Are you now reemployed? Yes No If yes, date of reemployment (dd/mm/yyyy):

Loss of business or farm income

DOCUMENTATION REQUIRED: Year-to-Date Profit & Loss statement with a written summary of the business's current financial situation. Reevaluation may require a copy of your most recent federal tax return.

- Has the business or farm permanently closed or ceased operation? Yes No

Base salary reduction (not overtime)

DOCUMENTATION REQUIRED: Most recent pay stub and a letter from employer confirming reduction.

- Reduction amount: \$

Retirement

DOCUMENTATION REQUIRED: Letter or other documentation verifying the effective date and retirement benefits. Submit this form at least 10 weeks or more after your effective retirement date.

- Effective date (dd/mm/yyyy): Benefits received, including one-time payments/buyouts: \$ Annual retirement benefit to be received: \$

Disability/illness

DOCUMENTATION REQUIRED: Documentation from employer/ insurance company verifying amount of (or lack of) benefit.

- Benefit coverage: \$

Natural disaster causing income loss

DOCUMENTATION REQUIRED: Documentation of situation and amount of loss.

- Income loss amount: \$

One-time income reported on 2023 federal income tax return (1040)

DOCUMENTATION REQUIRED: Detailed explanation of why this will not recur and signed tax returns from the 2022, 2023, and 2024 tax years. Please skip step 3 and provide signatures in step 4.

- One-time income: \$

STEP 3: PROVIDE US WITH AN ESTIMATE OF YOUR INCOME AND RESOURCES FOR THE 2025 CALENDAR YEAR.

Complete ALL items in this section and provide all required documentation.*

I have attached signed 2023 federal tax return (required)

I have attached signed 2024 federal tax return (if filed with the IRS)

2025 Estimated Income and Benefits	Parent 1 (Required if on FAFSA)	Parent 2 (Required if on FAFSA)	Documentation Required
	Name: _____	Name: _____	
Wages/tips/salary	\$	\$	Most recent W-2/1099 forms and pay stub
FIA benefits	\$	\$	FIA verification
Alimony/child support received	\$	\$	Friend of the Court or other documentation of amount
Severance pay	\$	\$	Letter from prior employer or wage statement
Unemployment compensation	\$	\$	Unemployment compensation verification
Social Security/SSI	\$	\$	Social Security/Supplemental Security Income statement
Pensions/annuities	\$	\$	Income/interest statement
Retirement/IRA distributions	\$	\$	Statement indicating amount or Completed Distribution Report from financial institution
Business/farm income	\$	\$	CPA statement and year-to-date profit and loss documentation
Rental income	\$	\$	Statement of earnings
Housing allowance	\$	\$	Documentation of allowance
Other:	\$	\$	Documentation of income

STEP 4: CERTIFICATION AND AUTHORIZATION

The information provided on the questionnaire is complete and accurate to the best of my (our) knowledge and ability. I (we) also agree to contact the U-M Office of Financial Aid if the information provided changes.

Student's signature (typed signatures are acceptable)

Date

Parent signature (typed signatures are acceptable)

Date

***If required documents are not included, this form will be returned.**