**Satisfactory Academic Progress Appeal 2019-2020**

Student Name: ____________________________________________________________

UMID Number: ______________________    Email Address: ______________________________

<table>
<thead>
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<th>DEADLINES:</th>
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<tr>
<td><strong>November 1</strong></td>
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<tr>
<td>to receive aid</td>
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<tr>
<td>for Fall Term</td>
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**STEP 1**

I was unable to maintain Satisfactory Academic Progress during the previous academic period and I am appealing (please check one):

- [ ] To have my aid restored after withdrawing from all classes in a term.
- [ ] To have my aid restored after failing to meet SAP requirements due to other special circumstances.
- [ ] For an extension of my aid eligibility.

**STEP 2**

Please attach a detailed statement explaining the specific circumstances that prevented you from making Satisfactory Academic Progress. Attach as many additional pages as needed to fully explain your individual circumstance(s). Personal statements that do not provide sufficient information may cause your appeal to be denied. Also attach documentation of your situation.

**STEP 3**

Please explain what has changed and/or how you will address the circumstance(s) described above so that you can successfully complete your academic program. Attach any additional documentation, as needed.
You must meet with your academic advisor(s). He or she must complete the information below and sign the form before your appeal can be considered.

**ADVISOR(S):**

Please complete the following information as it pertains to your student.

Student’s current number of academic credits toward program (CTP): ____________________________

Student’s Michigan Honor Points (MHP) deficit: ______________________________________________

Student’s cumulative grade point average (GPA): ____________________________________________

Remaining terms of enrollment: _________________________________________________________

Please describe the academic recovery plan needed to bring the student into financial aid Satisfactory Academic Progress (SAP) eligibility (i.e., GPA that will meet graduation requirements and a minimum completion rate of 67% of attempted coursework). Be as specific as possible, and include any required or restricted courses and any restrictions on full-time enrollment:

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By signing below, I certify that, if the student follows the plan described above, it is mathematically possible for the student to graduate from his or her program within the number of semesters of study noted above. (Note: For any student with a sophomore or above academic standing, all applicable advisors must sign off on the above plan.)

CONCENTRATION ADVISOR SIGNATURE / ADVISING UNIT

CONCENTRATION ADVISOR’S NAME – PLEASE PRINT

DATE

PHONE NUMBER

GENERAL ADVISOR SIGNATURE

GENERAL ADVISOR’S NAME – PLEASE PRINT

DATE

PHONE NUMBER