PH.D. STUDENT NON-ENROLLMENT CERTIFICATION FORM 2020–2021

CHILD CARE SUBSIDY PROGRAM

Non-enrolled students in doctoral programs may be eligible for University of Michigan Child Care Subsidy funds if they are actively pursuing research or completing a dissertation, and their academic pursuits equate to at least half-time enrollment. This form must be submitted by non-enrolled students to document their academic activities and determine their eligibility for the Child Care Subsidy. The other acceptable non-enrollment status is Detached Study, which must be officially recorded by your academic unit and the Office of the Registrar.

- Note: The estimated cost of attendance (budget) for non-enrolled students who qualify for the Child Care Subsidy will not include tuition and fees.
- After completing this form, please submit it to the Office of Financial Aid at the address listed at the top of the page.

Student’s Name (Last, First, Middle Initial) U-M ID Number (Eight Digits)

NON-ENROLLMENT CERTIFICATION (TO BE COMPLETED BY THE DEPARTMENT CHAIR OR DISSERTATION COMMITTEE CHAIR)

A. The above-named student’s non-enrollment status will occur during the following term(s):
   - [ ] Fall __________ (year)
   - [ ] Winter __________ (year)
   - [ ] Spring __________ (year)
   - [ ] Summer __________ (year)
   - [ ] Spring/Summer __________ (year)

B. This student will not be enrolled, but is a student in a doctoral program who will be participating in one of the following:
   - [ ] Preparing for preliminary examination (month/year of tentative exam date ____________ )
   - [ ] Conducting research for Ph.D. dissertation
   - [ ] Working on Ph.D. dissertation

C. Will this student’s effort equate to at least half-time enrollment? [ ] Yes [ ] No

I certify that the above-named student is currently in good academic standing in his or her program of study. This student is making satisfactory academic progress toward the completion of his/her program, as measured by the standards for this program and the student’s University of Michigan school or college.

Signature of Department or Dissertation Chair

Title

Date

Printed Name

Telephone Number

Email Address